# Guidelines for writing a “Market of Activities” proposal 14th European Forest Pedagogics Congress in Latvia, 2019

*The deadline for proposals is March 1st, 2019. The organizing institutions and the FCN-Subgroup Forest Pedagogy will choose an interesting and diverse selection of activities. Any questions concerning the proposal should be sent to Renāte Ribaka, Latvia’s State Forests, r.ribaka@lvm.lv*

**The Market of Activities will be arranged in Tērvete July 3rd and the congress participants will take part in it.** **The presentation of the activity can take place in a forest nearby.**

GENERAL REQUIREMENTS FOR THE ACTIVITY:

* It’s recommended that the activity contributes to the motto of the congress “DESIGNING BRIDGES BETWEEN FOREST AND SCHOOLS”.
* Duration: The activity cannot be longer than 20 minutes - the participants must be able to complete the activity in no more than 20 minutes. They will move on to the next activity after that.
* The activity should have place for 10-20 persons.
* Please note when planning the time schedule that translation will take some time.

**Required information about the activity (proposal form is online):**

1. A short title (no more than 15 words, one line).
2. Information about the presenter (name, organization).
3. Description of the activity: What does the activity consist of? What will the participants do? What is the aim of the activity? What kind of equipment or materials are needed?
4. The location: the only option is the forest nearby. The congress-organizer will try to find a suitable location for your activity (provide a tent if needed). Therefore, we need a detailed description about the requirements you have (for example: young or old forest, flat open area, rocks or stones, water …)